

Noah Shapira

Lehi · UT · US

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(801) 555-0198

Profile

Customer-focused professional with over 8 years of experience in retail operations, inventory management, and team coordination. Adept at managing day-to-day logistics, supporting team productivity, and ensuring operational consistency in fast-paced environments. Recently exploring career opportunities in technology-adjacent spaces, with a developing interest in data trends and digital tools. Seeking to leverage strong organizational skills and a dependable work ethic in a dynamic company culture.

Skills

Inventory Tracking, Customer Service, Microsoft Office (Word, Excel, Outlook), Point-of-Sale Systems (Square, Shopify Lite), Team Scheduling, Order Fulfillment, Retail Compliance, Time Management, Basic HTML (self-taught), Data Entry, Conflict Resolution, Supply Chain Coordination, Vendor Communication, Attendance Accountability, Cash Handling, Task Delegation, Cross-Department Liaison

Languages

English | – Present

native

Spanish | – Present

basic conversational

Awards

**Employee of the Quarter |
2019-12-01**

Recognized as “Employee of the Quarter” twice (Q4 2019, Q2 2021) for consistent performance and team support.

**Employee of the Quarter |
2021-06-01**

Recognized as “Employee of the Quarter” twice (Q4 2019, Q2 2021) for consistent performance and team support.

Certifications

OSHA 10-Hour General Industries Certification | 2017

Interests

Hiking | – Present

retro video games | – Present

community volunteering at food banks | – Present

Experience

Urban Threads Apparel

Store Supervisor | 01 Mar 2021 – Present

- Supervise daily store operations across a mid-volume retail location with 12 team members.
- Manage inventory replenishment cycles in coordination with regional distribution centers.
- Train new hires on customer engagement protocols, POS usage, and compliance standards.
- Reduced shrinkage by 8% over 18 months through improved audit procedures and staff oversight.
- Serve as point of contact for vendor deliveries and schedule coordination.

Urban Threads Apparel

Sales Associate | 01 Jun 2018 – 01 Feb 2021

- Assisted an average of 50+ customers per shift with product selection, fitting, and purchases.
- Maintained visual merchandising standards across departments, supporting seasonal rollouts.
- Collaborated with team leads to manage end-of-day cash reconciliation and reporting.

QuickDrop Delivery Services

Logistics Assistant | 01 Sep 2016 – 01 May 2018

- Processed shipment manifests and coordinated last-mile delivery assignments.
- Monitored real-time GPS logs to communicate ETAs to customers via phone and email.
- Resolved dispatch discrepancies and updated tracking systems for accuracy.
- Supported quarterly inventory audit of returnable packaging materials.

Education & Training

Associate of Applied Science, Business Administration

Salt Lake Community College

– 2016

Projects

– Present

Implemented a shift-swapping board that reduced last-minute schedule changes by 30%.

References

References: Available upon request