# Bogdan Larsen

*Senior Project Manager*

Austin · TX · US

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## Summary

Results-driven Project Manager with 15+ years of experience leading complex integration initiatives, optimizing client service operations, and driving process improvements across high-growth technology and facilities services environments. Proven track record in managing cross-functional teams, aligning stakeholders across departments, and delivering large-scale projects on time and under budget. Skilled in client relationship management, organizational change leadership, and best practices implementation. Adept at navigating mergers and acquisitions with a focus on seamless facility integration, employee onboarding, and operational continuity. Passionate about fostering team development and building scalable project frameworks in collaborative, fast-paced environments.

## Experience

### Senior Project Manager at VertexEdge Solutions

01 Jan 2020 – Present

Austin, TX

Lead end-to-end integration of newly acquired facilities into corporate operations for a rapidly scaling tech-enabled facilities management provider. Manage portfolio of 4–6 concurrent integration projects valued at $25M+ annually.

* Spearheaded integration of 18 acquired sites across 3 states, reducing average onboarding cycle from 120 to 78 days through standardized playbooks and centralized coordination.
* Built and led a cross-functional Integration Task Force (12 members) including HR, IT, Finance, and Operations to ensure seamless transitions.
* Developed and delivered best practices training modules to 200+ new employees across acquired sites, improving policy adoption by 65% within first quarter post-acquisition.
* Partnered with Business Development to structure integration timelines into client proposals, contributing to a 22% increase in win rate for competitive deals.
* Recognized with “Leadership Excellence Award” in 2022 for coaching junior project staff and improving team delivery metrics by 30%.

### Project Manager at VertexEdge Solutions

01 Aug 2017 – 01 Dec 2019

Austin, TX

Managed client rollout projects and internal process improvement initiatives for enterprise service delivery across 11 regional markets.

* Delivered 35+ client implementation projects with 97% average client satisfaction score over two years.
* Redesigned client onboarding workflow using Agile sprints, cutting implementation time by 30% and improving handoff to operations teams.
* Collaborated with customer success and sales teams to identify expansion opportunities, contributing to $4.2M in upsell revenue.
* Implemented a new project-tracking dashboard in Smartsheet, enabling real-time visibility for leadership and reducing status meeting time by 40%.

### Operations Consultant (Client Services & Integration) at Veridian Dynamics

01 Mar 2014 – 01 Jul 2017

Houston, TX

Provided strategic support to client services division during a period of rapid acquisition growth; acted as project lead for facility integration across energy and industrial sectors.

* Led integration of 11 acquired maintenance facilities into unified ERP and HRIS platforms, achieving 100% system compliance within target timelines.
* Designed and executed 9 client-specific operational assessment frameworks, resulting in 15 process recommendations adopted company-wide.
* Facilitated over 50 client workshops to align service expectations, driving improved renewal rates (from 76% to 89%) across key accounts.
* Mentored three junior consultants; two promoted within 18 months under guidance.

### Associate Consultant at Veridian Dynamics

01 Jun 2012 – 01 Feb 2014

Houston, TX

Supported client delivery teams in business process reviews, data analysis, and project documentation. Primary liaison between project managers and field operations.

* Compiled performance reports for 20+ clients, identifying $1.1M in potential efficiency gains.
* Streamlined document repository system using SharePoint, cutting data retrieval time by 50%.
* Assisted in post-acquisition employee retention strategy, contributing to 90% retention at integrated sites.

### Operations Analyst at Summit Logistics Group

01 Sep 2008 – 01 May 2012

Dallas, TX

Entered workforce post-college in logistics analytics; supported network optimization and client service reporting.

* Analyzed delivery route data to reduce average transit time by 18% across three regional hubs.
* Developed monthly KPI dashboards used by senior leadership for performance reviews.
* Transitioned role from logistics focus to client-facing project support, reflecting shift toward client services and process improvement.

## Education & Training

### Master of Business Administration (MBA), Strategic Management

McCombs School of Business, The University of Texas at Austin

01 Jan 2015 – 01 Dec 2017

### Bachelor of Science in Business Administration, Operations Management

Mays Business School, Texas A&M University

01 Aug 2004 – 01 May 2008

Result: magna cum laude

## Skills

Project & Program Management, Client & Business Services, Facilities Integration & Operations, Leadership & Collaboration, Technical Tools, Communication & Training, Analytical & Strategic Skills

## Languages

### English | – Present

native

### Spanish | – Present

business proficiency – completed immersion program 2016

## Certifications & Credentials

### Project Management Professional (PMP) | 2016-01-01

Project Management Institute (PMI)

### Certified ScrumMaster (CSM) | 2019-01-01

Scrum Alliance

### Six Sigma Green Belt | 2014-01-01

American Society for Quality (ASQ)

## Awards

### Leadership Excellence Award | 2022-01-01

VertexEdge Solutions

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## Projects

### Facility Integration Playbook | – Present

Developed integration playbook adopted as company standard, now used across 3 divisions and 50+ future acquisitions.

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### Client Onboarding Workflow Redesign | – Present

Redesigned client onboarding workflow using Agile sprints, cutting implementation time by 30% and improving handoff to operations teams.

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### Project-Tracking Dashboard Implementation | – Present

Implemented a new project-tracking dashboard in Smartsheet, enabling real-time visibility for leadership and reducing status meeting time by 40%.

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### Operational Assessment Frameworks | – Present

Designed and executed 9 client-specific operational assessment frameworks, resulting in 15 process recommendations adopted company-wide.

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### Document Repository System Streamlining | – Present

Streamlined document repository system using SharePoint, cutting data retrieval time by 50%.

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## Interests

### Outdoor leadership expeditions | – Present

### data visualization | – Present

### urban cycling | – Present

### documentary filmmaking | – Present

* shorts featured at Austin Film Festival 2020, 2022

## References

### – Present